

**CABINET  
DECISION RECORDING LOG**

**DECISION DETERMINED ON: Wednesday, 4 July 2018**

**DECISION WILL COME INTO EFFECT ON: Friday, 13<sup>th</sup> July 2018**

*Decisions made by full cabinet and individual cabinet members are subject to "Call-in" by the appropriate Select Committee. Should a decision be subject to call-in it will not take effect as stated above and will be presented again at a later date.*

**CABINET MEMBERS PRESENT:**

County Councillors R.J.W. Greenland, R.John, S.B. Jones, P. Jones, S. Jones, P. Jordan and P. Murphy

**OTHER ELECTED MEMBERS PRESENT:**

County Councillor V. Smith

**OFFICERS PRESENT**

Paul Matthews, Will McLean, Robert Tranter, Nicola Perry, Hannah Jones, Gareth King, Mike Moran and Ian Saunders

Item Number	Title	Purpose, Consultation & Author	Declaration of Interests	Decision
3a	THE KNOLL ABERGAVENNY S106 FUNDING	As set out in the report		<p>RESOLVED: That a capital budget of £26,082 be created in 2018/19 to part fund the following projects and that this is funded from a corresponding contribution from the Section 106 balances held by the County Council in respect of the development at The Knoll, Abergavenny (Finance Code N583).</p> <p>That grants in the amounts shown be allocated to the following projects:</p> <ol style="list-style-type: none"> <li>1. Friends of Bailey Park £3,300</li> <li>2. Friends of Linda Vista Gardens £1,590</li> <li>3. Abergavenny Community Trust £2,140</li> <li>4. Synergy Choir £3,300</li> <li>5. Off Road Cycling Feasibility Study £5,000</li> <li>6. Castle Meadows and Linda Vista Improvements (balance) £10,752</li> </ol> <p>Total 26,082</p>
<b>Additional Information:</b>				
3b	TO DECLARE SURPLUS TO REQUIREMENTS AND SEEK CONSENT FOR THE DISPOSAL OF APPROX. 36 ACRES OF AGRICULTURAL LAND	As set out in the report		<p>RESOLVED: That the asset known as Trellech 2/3/8, encompassing circa 36 acres of land between Llanishen and Trellech be declared surplus following the land being handed back the Council earlier this year.</p> <p>That consent be given for the land to be disposed of on the open market by the Council's Estates Team.</p> <p>That consent is given for the Estates Manager, in consultation with the</p>

				<p>Cabinet Member for Resources, to agree the method of disposal and any other related matters in relation to this disposal.</p> <p>That the budgets set out below are made available to fund the necessary costs of the disposal of the land.</p>
<b>Additional Information:</b>				
3c	RESTRUCTURING OF ATTRACTIONS	As set out in the report		<p>RESOLVED: To approve the changes to the staffing structure as outlined in the body of the report to that shown in Appendix 1.</p> <p>To approve that any redundancy and early pension costs will be met by the Corporate Redundancy budget.</p>
<b>Additional Information:</b>				
3d	CARE LEAVERS - COUNCIL TAX EXEMPTION	As set out in the report		<p>RESOLVED: To award 100% discretionary council tax relief to all care leavers aged between 18 to 25 who are residing in the County.</p> <p>To adopt the proposed relief scheme noted in 4.4.2.</p>
<b>Additional Information:</b>				
3e	PRIMARY SCHOOL MEAL DEBT RECOVERY POLICY AND PROCEDURE	As set out in the report		<p>RESOLVED: That debt associated with the provision to primary sector children of school meals and before school clubs be managed using the following policy and procedure:</p> <ol style="list-style-type: none"> <li>1. That no action be taken to recover debt until the value of the debt has exceeded £10.</li> <li>2. That the person responsible for paying for the service (likely the parent or guardian) receive written advice of the debt on 3 occasions over a period of 3 weeks from the school.</li> <li>3. In the event of the debt remaining outstanding that the person responsible for paying for the service be invited to a meeting with the school to discuss why the debt exists.</li> <li>4. Schools to provide evidence of debt being chased and all actions taken to collect the debt, including letters to parents and welfare meetings.</li> <li>5. Any payment plans must be agreed with the Local Authority and any deviation from this payment plan may result the service being withdrawn if agreed with the Chief Officer for Education and Head of Operations.</li> <li>6. Once the debt is escalated to the Local Authority, evidence of trying to recover that debt must be provided by the school. If the</li> </ol>

				<p>evidence is robust and the Local Authority is subsequently unable to recover the debt, the cost of this will be picked up by the Local Authority.</p> <p>7. If schools cannot provide that evidence, or it is not robust, any subsequent write off will be a cost to the school budget.</p> <p>8. A review of the procedure and level of debt is brought to Cabinet in six months time.</p> <p>That all other debt be accounted for through the individual school budgets (e.g. school trips)</p>
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**Additional Information:**

<b>3f</b>	CONSULTATION PAPER FOR INCLUSION REVIEW	As set out in the report		<p>RESOLVED: To approve the amended timeline associated with this statutory consultation process, which proposes that Cabinet take their final decision on 5<sup>th</sup> December 2018 rather than 7<sup>th</sup> November 2018 as originally proposed.</p>
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**Additional Information:**

<b>3g</b>	A GREAT START FOR ALL - DRAFT MONMOUTHSHIRE NEET (NOT IN EDUCATION, EMPLOYMENT OR TRAINING) REDUCTION STRATEGY	As set out in the report		<p>RESOLVED: That Cabinet approves the final draft version of the Monmouthshire NEET Reduction Strategy</p>
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**Additional Information:**

<b>3h</b>	WELSH CHURCH FUND WORKING GROUP	As set out in the report		<p>RESOLVED: That the following grants be awarded as per the schedule of applications.</p>
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**Additional Information:**